



Vacancy announcement

Country coordinator – Uganda

based in Kampala

Join For Water is an international non-governmental organization with over 40 years of experience. We are experts in promoting integrated water resources management to improve communities' sustainable access to safe drinking water and sanitation.

Join For Water focuses on the conservation, protection and management of freshwater resources and their ecosystem services in different sectors. Our goal is to increase the economic and social benefits of water resources in a sustainable and equitable manner, while preserving and restoring the ecosystems of which they are an integral part.

We design and implement interventions at the local or regional level, with a focus on building local know-how and promoting better policies. Establish and strengthen links between beneficiaries, as well as actors, knowledge institutions and decision-makers. Keywords/tags: Protection of freshwater ecosystems; water for agriculture; Access to safe drinking water, hygiene and sanitation (WASH).

For more information please visit www.joinforwater.ngo

Overall objective of the role

As Join For Water Uganda office, we wish to receive applications from motivated candidates for the full-time position of country coordinator for the program in Uganda. The organization is starting a new five-year program (2022-2026). The coordinator will be responsible for managing the country office. The coordinator works closely with the regional coordinator.

Responsibilities

The coordinator:

1. Ensures the external representation of the organization in Uganda, nurtures the development of relations with partners, initiates initiatives for strengthening the institutional capacities of partners, networking and relations with other actors, within the framework of the objectives of the programme: other NGOs, partners, local authorities, etc.
2. Ensures internal representation: coordinates the meetings and collaboration of the staff with the advisers of the headquarters and the other offices, exchange activities, ...
3. Ensures the office management: as responsible for the internal organization, set up and implement the necessary management procedures according to the legal and internal provisions, including the final responsibility in terms of HR, logistics, administration and finance
4. Supervises the regional support cell for administration and finance department of the organization
5. Is responsible for the monitoring and internal evaluation of the programmes, and provides regular updates and reports related to activities with his team of collaborators.

Profile

1. At least 7 years of relevant professional experience in the role and responsibilities including at least 2 years' experience in a comparable function in an international NGO,
2. Hold a Bachelor's degree in Land and Water Management, Natural Resource Management, Hydrology, Geography, or equivalent
3. Good planning, coordination and reporting skills,
4. Knowledge and experience of demonstration in support and monitoring of national NGOs, and in managing relationships with development partners (technical and financial partners),
5. Knowledge and experience of multi-stakeholder participatory processes,
6. Experience with M&E systems,
7. Experience in developing project proposals,

8. Knowledge and experience with technical and/or methodological aspects of the management of natural and water resources, in the field of water, hygiene and sanitation (WASH) and/or water in agriculture,
9. Familiar with office software Word, Excel, PowerPoint, knowledge of GIS tools is an asset,
10. Very good knowledge of English, knowledge of French is a definite advantage,
11. Good communication, facilitation and relationship management skills,
12. A practical mentality ready to carry out regular field missions in remote areas as well as missions in countries of intervention.

Equal opportunities: Join For Water is an equal opportunity employer. We value diversity and are committed to creating an inclusive environment based on mutual respect for all employees. Female candidates are particularly encouraged to apply.

Conditions

- The salary and conditions shall be in accordance with the conditions of service and salary scales of national staff in Uganda, taking into account relevant professional experience,
- An initial contract of one year's duration,
- Start date: at the earliest August 2022,
- Duty Station: Kampala.

Selection procedure

We invite you to send your application no later than 23/6/2022 at 3pm. Electronic submission of applications is required and should be addressed to GLjob@joinforwater.ngo. Please use the following reference in the subject line of your email: "Coordinator Uganda".

The file must include:

- An up-to-date CV including an overview of work experience, personal contact details and three references to contact;
- Scanned copies of all relevant diplomas and letters of recommendation;
- A motivation letter in English;
- A copy of the identity card.

The selection process is as follows:

- Incomplete applications will be excluded;
- Shortlisted candidates, on the basis of a CV and a cover letter, will be invited to participate in the second phase;
- Second phase of the selection with interview and practical test; interviews are scheduled for July.
- Selected candidates may be invited to a second interview.

The original and signed CV, diplomas and cover letter must be available during the interview for the selected candidates.

Only shortlisted candidates will be contacted. The files submitted by the candidates remain the property of the organization. Submitted applications may be retained by the organisation to constitute a selection reserve with a validity of up to two years.

Need more information?

For more information about Join For Water, please visit our website www.joinforwater.ngo or reach us by email on the above address.